

## IAB Fee Protection Scheme through Abbey Tax

Abbey Tax is delighted to be working with IAB to provide comprehensive fee protection schemes to their members. Abbey Tax is the market leader for Fee Protection Insurance and works in partnership with accountancy firms throughout the UK and has affinity relationships with ICAEW, ACCA, ICAS, UK200 Group, AVN, SWAT, PCG and FSB.

### Fee Protection

The IAB scheme provides representation of up to £75,000 from a specialist Tax Investigations Consultant for:

- Income Tax Full & Aspect Enquiries
- Corporation Tax Full & Aspect Enquiries
- Employer Compliance Disputes
- IR35 Disputes
- HMRC VAT Disputes
- Schedule 36 Pre Disputes (£1,000 limit) including:
  - Business Records Checks
  - Interventions
  - HMRC Compliance Checks



You'll be able to offer a Tax Investigations Service to your clients which provides expert representation from a Tax Investigations Consultant in the event HMRC should enquire into your clients' affairs. Abbey Tax's specialist consultants have over 400 years of taxation and investigation experience between them and have dealt with 000's of enquiries. So you can be assured that your client will be in safe hands.

IAB has been able to negotiate very competitive premiums for IAB members along with the fact that there is no minimum order value. Put simply if you only have one client who wishes to subscribe to the service then you only have to pay to protect that one client. It is, however, a requirement that all your clients are offered the opportunity of subscribing.

### What to do now?

1. Complete the Practice Profile form and return it to Abbey Tax
2. We will confirm receipt and acceptance onto the IAB scheme and send you all relevant documentation including Sales Agreement and Marketing information.
3. You will then decide an appropriate start date for your service (normally the 1<sup>st</sup> of a month) and your charge on Subscription Fees to you clients. We can give you guidance on these. Please note that as you will be providing a service to your clients your Subscription Fees will be subject to VAT (if you are VAT registered)
4. You will then send out your marketing letters to your clients recommending that they subscribe to your service and ask them for the payment.
5. Once you have received the replies from your clients and just before the inception date, you can decide whether to cover all your clients or just the ones who have indicated they wish to join i.e. those who have paid.
6. Inform Abbey Tax of which scheme you require, All Client or Client Decide and we will open up our Accountants Online portal for you to submit client details to us.

## IAB Fee Protection Scheme through Abbey Tax

You will have two options as to which way you proceed with your scheme.

### Option 1 "All Client" Scheme.

As the name suggests, this is where all the clients of your firm are declared for inclusion in your scheme. The scheme has one common renewal date. This options enables you to benefit from a reduced premium per client.

The premiums are as follows and are subject to Insurance Premium Tax (IPT) @ 6%:

	All Client Scheme –Business Clients	All Client Scheme –Personal Clients
IAB members with up to 25 clients	£30 + IPT per Business Client	£15 + IPT per Personal Client
IAB members with 26-50 clients	£28 + IPT per Business Client	£14 + IPT per Personal Client
IAB members with 51-100 clients	£25 + IPT per Business Client	£13 + IPT per Personal Client

For example if you have 12 business clients and 8 personal clients the premiums would be  $12 \times £30 + 8 \times £15 = £480 + IPT @ 6\% = £508.80$ . If you were to charge your 12 business clients £5 per month for this service you would recover £720.

Payment to Abbey Tax can be spread over 10 months via a Direct Debit system. Clients can be added throughout the year but will be included until the common renewal date rather than being included for 12 months.

### Option 2 "Client Decide" scheme

Again as the name suggests, this is where only the clients who subscribe to your service will be included in your scheme. There is no minimum number for this scheme. The scheme will have one common renewal date. Therefore there is no financial risk to you, as your clients will have already paid you.

The premiums are as follows and subject to IPT @ 6%:

	Client Decide Scheme
Business Clients	£60 + IPT per Business Client
Personal Clients	£25 + IPT per Personal Client

Payment to Abbey Tax should be made in full 30 days after inception of the scheme.

Clients can join throughout the year and Business clients will pay a pro rated fee to keep them in line with the common renewal date e.g. a business client could join the service for the last 6 months. Business clients can be pro rated down to 1 month, but personal clients cannot be pro rated down.



## IAB Fee Protection Scheme through Abbey Tax

### Marketing your scheme

Whether you choose the All Client or the Client Decide scheme, the marketing of it is exactly the same. All relevant documentation and letters will be provided by us.

- ⇒ 4 weeks prior to inception you should send the marketing letter and reply slip along with the Service Summary to your clients, recommending that they subscribe.
- ⇒ 1 week prior to the service start date, you should check your non subscribing clients and chase them up by email or telephone.
- ⇒ Once you are confident that your clients have responded, decide which scheme you wish to proceed with (All Client or Client Decide) and inform us so that we can set up the online Client List portal.
- ⇒ Submit your client details (name and reference number) using the online portal.

### Optional Abbey Tax Helpline Facility

Members will also have the opportunity of subscribing to the highly praised Abbey Tax Helpline Facility at a vastly reduced rate. This Helpline facility deals with over 33,000 calls per annum from accountancy practices and assists them with a range of Tax & VAT issues.

IAB members can subscribe to the Abbey Tax Helpline facility at the reduced cost of £150+VAT for a 12 month period and for a maximum of 10 calls. To subscribe to this simply complete the attached form and return it to us along with your payment.

### Contact us today...

If you'd like discuss how you can benefit from this scheme, or would like to apply, please contact us on the details below.

**Tel:** 0845 223 2727

**Email:** [admin@abbeytax.co.uk](mailto:admin@abbeytax.co.uk)

