



EXTERNAL EXAM CENTRES FOR 2012

COMPUTERISED BOOKKEEPING & PAYROLL

East London – Practical Accounting Training Ltd SE18 6LZ

West London – Acton W3 9PJ

Edinburgh - Stevenson College (Computerised Bookkeeping only)

Peterborough – The Exam Centre PE1 2TL

MANUAL BOOKKEEPING ONLY

Bournemouth YMCA

Cheltenham YMCA

Leeds YMCA

London – Acton W3 9PJ

London – Practical Accounting Training Ltd SE18 6LZ

Nottingham YMCA

Peterborough – The Exam Centre PE1 2TL

Plymouth YMCA

Reading

Salisbury

University of Manchester

Wrexham (Eagle Education)

Please note the above centres will be available subject to there being sufficient numbers of candidates. In the event of insufficient demand, it may be necessary to make alternative arrangements for students to sit at the nearest available centre. The external fee is £35 per exam in addition to the normal qualification fee.

You do not need to contact any of the above centres if you wish to sit an exam there. You should add their name to your examination entry form and send this to the IAB at the Kings Hill address. We shall arrange the booking on your behalf.

If you are unable to attend any of the above, authorised centres due to distance from home or disability, please contact the IAB for further assistance.

Students sitting examinations at a college/exam centre other than an official IAB external exam centre, where they are not a registered student should ensure they have the college's permission to use their centre. Centres may reserve the right to charge an additional fee for the use of their facilities over and above the IAB fees.

If any of the IAB official examination centres are not suitable you may contact a Pitman Training centre in your area, who may be able to host the examination on your behalf. Charges for the use of the Pitman centre should be agreed between the centre and the student and paid directly to them. When using a Pitman Training centre for the examination you should **not** pay the external examination centre element to the IAB.